



501 N. 44th Street  
2nd Floor  
Phoenix, AZ 85008  
602-506-3301

Monday —Friday, 8:00 a.m. - 5:00 p.m.

## Why Do I Need a Permit?

- ♦ To protect your investment
- ♦ To protect you, your family & friends
- ♦ To protect the environment
- ♦ To protect the public
- ♦ To protect future residents **AND** ...

Because it is the law.

Our focus is to provide  
safe and timely services for the  
citizens of unincorporated Maricopa  
County so they may responsibly  
develop and enjoy real property.

### ♦ **PLANNING & DEVELOPMENT**

[www.maricopa.gov/planning](http://www.maricopa.gov/planning) 602-506-3301

### ♦ **AIR QUALITY** for dust permits

[www.maricopa.gov/aq](http://www.maricopa.gov/aq) 602-506-6010

### ♦ **FLOOD CONTROL**

For floodplain clearances and elevation certificates [www.fcd.maricopa.gov](http://www.fcd.maricopa.gov) 602-506-1501

### ♦ **ENVIRONMENTAL SERVICES**

For septic and well permits  
[www.maricopa.gov/envsvc](http://www.maricopa.gov/envsvc) 602-506-6666

### ♦ **DEPARTMENT of TRANSPORTATION (MCDOT)**

For right of way and easements  
[www.mcdot.maricopa.gov](http://www.mcdot.maricopa.gov) 602-506-8600

# Building Permits



An overview of the permitting process



Maricopa County  
Planning & Development  
(602) 506-3301

## When do you need a PERMIT?

Permits are required for all construction and most electrical, plumbing and mechanical work. Permits required include:

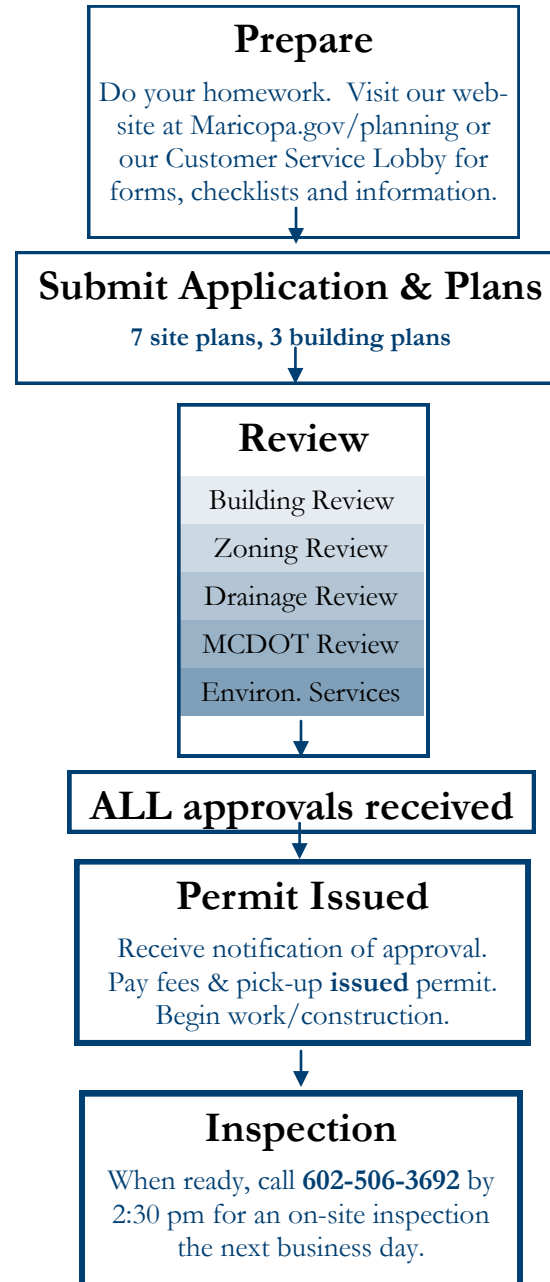
- **Additions & Alterations** - (bedrooms, bathrooms, family rooms)
- **Residential Work** - (decks, garages, ALL type of fences, culverts, pools & pool barriers, patio enclosure, etc.)
- **Grading**
- **Electrical work**
- **Plumbing**
- **Mechanical (HVAC)**
- **Gas Lines**
- **Propane Tanks**
- **Water Tanks**
- **Demolition**

To be sure, always check with our office at  
**602-506-3301** or online at  
[www.maricopa.gov/planning](http://www.maricopa.gov/planning)



## What is the PERMIT process?

The following is designed to provide a general overview of the building permit process.



**Note:** Permit valid 180 days from issuance or last inspection.

## Protect Your Investment



## Helpful Hints

- Have an Official Recorded Deed.  
[www.recorder.maricopa.gov](http://www.recorder.maricopa.gov) 602-506-3535
- Verify the property's Assessor's Parcel Number or APN at -  
[www.maricopa.gov/assessor](http://www.maricopa.gov/assessor) 602-506-3406
- Fully describe ALL work being done on the application. Include complete contact information (names, addresses, phone, and email). Provide clear directions to the property.
- Have septic documentation ready, if applicable.
- Prepare detailed Site Plan. See sample Site Plan outlining requirements on the website  
[www.maricopa.gov/planning](http://www.maricopa.gov/planning)
- Depending on your project and location, plans prepared and stamped/sealed by a qualified engineer may be required.

[www.maricopa.gov/planning](http://www.maricopa.gov/planning)